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Ann Cheyne is a freelance lecturer in training courses for legal secretaries. She previously worked in the law for many years: in solicitors' offices dealing with everything from general clerical work through to being a secretary, fee earner, researcher and manager. This practical and comprehensive guide for legal secretaries is an ideal book for someone thinking of becoming a legal secretary, or for those experienced in the role who want to know more. Are you sure you want to remove The Legal secretary's guide to real estate practice from your list? A good legal secretary is one of the most valuable assets in any legal office and this book, written as a practical guide, will enable them to approach their work with increased confidence. Of ...