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How to Do a Chapter Outline. A chapter outline can be a very useful tool. It can help you to organize material in a way that is easy to comprehend. An outline can also be really useful in helping you to find the main points of the chapter....In this Article: Article Summary Sample Outline Laying the Groundwork Outlining a Term Paper Outlining During Revision Community Q&A 19 References. A term paper is usually, but not always, a research-based essay due at the end of a semester or term. Research Proposal Guidelines: APA Style - 2 Research Paper Guidelines Understanding the process that undergirds principles of research is a primary objective An outline, also called a hierarchical outline, is a list arranged to show hierarchical relationships and is a type of tree structure. An outline is used to present the main points (in sentences) or topics (terms) of a given subject.